



## PRE-EMPLOYMENT APPLICATION FORM

### PERSONAL INFORMATION:

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_

Street Address  
\_\_\_\_\_  
\_\_\_\_\_

You're Passport  
Size Coloured  
Photograph

City, Province, Postal Code  
\_\_\_\_\_

Phone Number  
( ) \_\_\_\_\_

### POSITION/AVAILABILITY:

Position Applied For  
\_\_\_\_\_

Days/Hours Available

Tuesday \_\_\_\_

Wednesday \_\_\_\_

Thursday \_\_\_\_

Friday \_\_\_\_

Saturday \_\_\_\_

Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

What date are you available to start work?  
\_\_\_\_\_

**EDUCATION:** Name and Address of School - Degree/Diploma - Graduation Date  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Skills and Qualifications: Licenses, Skills, Training, Awards

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**EMPLOYMENT HISTORY:**

Present Or Last Position:

Employer: \_\_\_\_\_ Position Title: \_\_\_\_\_

Address: \_\_\_\_\_

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Supervisor: \_\_\_\_\_ From: \_\_\_\_\_ to: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Last Salary: \_\_\_\_\_ Expected Salary: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**May We Contact Your Present Employer?** Yes \_\_\_\_ No \_\_\_\_

**References:**

1. Name/Title Address Phone

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2. Name/Title Address Phone

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I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_